



**PRE-QUALIFICATION OF CIVIL CONTRACTOR(S)
MAINTENANCE OF CIVIL WORKS IN LAHORE
METROBUS SYSTEM (LMBS), PAKISTAN METROBUS
SYSTEM (PMBS) AND MULTAN METROBUS SYSTEM
(MMBS)**



ADDENDUM NO. 1

1. Punjab Masstransit Authority (PMA) is a statutory body established by the Government of the Punjab for the purposes of planning, construction, operation and maintenance of mass transit systems in the major cities of the Punjab, Pakistan; for providing safe, efficient and comfortable urban transportation system.
2. The above mentioned advertisement for procurement of Pre-Qualification of Civil contractor(S) Maintenance of Civil Works in Lahore Metrobus System (LMBS), Pakistan Metrobus System (PMBS) and Multan Metrobus System (MMBS) appeared on March 3, 2017 vide Advertisement No. IPL-2159 in Nawa-e-Waqat, The Daily Time and Mawasar.
3. The date of Bid submission is hereby amended as under:-

Pre-Bid Meeting		Bid Submission	
Existing Schedule	Revised Schedule	Existing Schedule	Revised Schedule
10-03-2017	20-03-2017	20-03-2017	28-03-2017
PST 15:00	PST 15:00	PST 15:00	PST 15:00

4. Procurement will be carried out as per Punjab Procurement Regulatory Authority Rules. Competitive bidding will be conducted in accordance with the single stage: two envelope bidding process.
5. Financial proposals will be opened following technical proposals evaluation at PMA office on a date and time which will be conveyed in advance to bidders whose technical proposals are successful.
6. PMA reserves the right to reject all proposals at any time prior to the acceptance of bid.
7. The bidding documents are available on the following websites :-
www.pma.punjab.gov.pk ppra.punjab.gov.pk

Note: All other terms and conditions will remain unchanged.

General Manager Operations
Punjab Masstransit Authority TEL:+92(42)99028000
Fax: +92(42) 99232541 Email:rizwan.aziz@pma.punjab.gov.pk



**PRE-QUALIFICATION OF CIVIL CONTRACTOR(S)
MAINTENANCE OF CIVIL WORKS IN LAHORE METROBUS
SYSTEM (LMBS), PAKISTAN METROBUS SYSTEM (PMBS)
AND MULTAN METROBUS SYSTEM (MMBS)**



1. Punjab Masstransit Authority (PMA) is established for the purposes of planning, construction, operation and maintenance of masstransit systems in the major cities of the Punjab, Pakistan; for providing safe, efficient and comfortable urban transportation system.
2. PMA intends to pre-qualify Contractor(s) for Construction/Installation/maintenance of Civil Works in two (02) Categories.
3. Reputed firms having experience of relevant works are invited to submit their proposals no later than 1500 HRS Pakistan Standard Time (PST) on March 20, 2017. Interested firms shall include minimum information as per prequalification document in their submission mentioned for each category.
4. A clarification meeting will be held on March 10, 2017 at 1500 HRS Pakistan Standard Time (PST)
5. Each Category will be treated as a separate proposal for the purposes of pre-qualification. A firm/individual can submit proposals for one or both categories.
6. The bidding documents are available on the following websites :-
PPRA website (www.ppra.punjab.gov.pk)
PMA website(www.pma.punjab.gov.pk)
These may be downloaded free of cost.
7. Procurements will be carried out as per Punjab Procurement Regulatory Authority rules.
8. PMA reserves the right to cancel the pre-qualification process at any time.

**Address for Clarification Meeting & Submission of Pre-Qualification Documents:
General Manager Operations, Punjab Masstransit Authority (PMA),
5th Floor, Arfa Software Technology Park, 346-B Ferozepur Rd, Lahore-PAKISTAN
Tel: +92-42-99028000, Fax: +92-42-99232541 E-mail: rizwan.aziz@pma.punjab.gov.pk**

PRE-QUALIFICATION OF CONTRACTORS

FOR

**MAINTENANCE OF CIVIL WORKS IN
LAHORE METROBUS SYSTEM (LMBS),
PAKISTAN METROBUS SYSTEM (PMBS),
AND MULTAN METROBUS SYSTEM (MMBS)**



February 2017



**PUNJAB MASSTRANSIT AUTHORITY
GOVERNMENT OF PUNJAB, PAKISTAN**

5th floor, Arfa Softawre Technology Park, 346-B, Ferozpur Road, Lahore

Phone: +92 42 3588 0136 Fax: +92 42 9923 2541

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Important:

- Sole Proprietors, Registered companies, Association of Persons (AOP) and Joint Ventures (JV) complying with criteria given in this Pre-Qualification (PQ) document are eligible for pre-qualification, hereafter referred to as "Applicants".
- This PQ document does not constitute a binding agreement or an offer or an invitation by the Punjab Masstransit Authority to enter into any contract. . The principle purpose of this document is to seek applications from parties desiring to obtain pre-qualification status with the Punjab Masstransit Authority for maintenance/construction of civil works in Masstransit System, Lahore
- This PQ document contains the minimum requirements and information desired by the Authority. The contents hereof may be supplemented by the Authority as it deems appropriate. Each applicant may conduct its own investigations and analysis and check the accuracy, reliability and completeness of the information given in this document to its satisfaction. The Authority makes no representation or warranty and shall incur no liability under any law, rules or regulations as to the accuracy, reliability or completeness of the document. The Authority may, at its sole discretion but without being under any obligation to do so, update, improve or supplement the information contained in this PQ document.
- Applicants must ensure that they submit all the required documents indicated in this PQ document without fail. Applications received without valid documentary evidence, supporting documents and various requirements mentioned in this PQ document are liable to be rejected at the initial stage itself. It is intimated that no objection/revision/supplement shall be entertained regarding the terms and conditions of the PQ document submitted by any Applicant.
- The Applicants are requested to access the websites of the Punjab Procurement Regulatory Authority (<http://www.ppra.punjab.gov.pk>), and The Punjab Masstransit Authority (<http://www.pma.punjab.gov.pk>) for all updates on the pre-qualification document such as addenda etc.
- Each Applicant is deemed to have inspected the MBS corridor and the allied facilities in addition to all necessary documentation prior to filing the application. The Applicant(s) must satisfy himself/herself/themselves that the MBS corridor space is suitable/viable/feasible for carrying out maintenance and repair works.
- The Applicant shall furnish all details including their experience in the prescribed application

format.

- The Applicant(s) shall bear all costs/expenses associated with the preparation and submission of this Application/PQ documents, obtaining clarifications and conducting site visits. The PMA shall in no case be responsible/liable for these costs/expenses
- The Applicant shall furnish documentary proof with respect to the prequalification criteria along with the application form.
- The authorized person of the Applicant shall sign all the pages of the application and attached proof/annexures.
- The pre-qualification shall not be considered as selection for award of the contract.

1 Definitions and Interpretations

In this document (as hereinafter defined) the following words and expressions shall have the meaning hereby assigned to them except where the context requires otherwise:

- 1.1. **Applicable Laws** shall mean laws of the Government of Pakistan and the Government of Punjab.
- 1.2. **MBS** shall mean the Metrobus System.
- 1.3. **PMA** shall mean The Punjab Masstransit Authority, established by the Government of Punjab under the Punjab Masstransit Authority Act, 2015.
- 1.4. **Employer** shall mean The Punjab Masstransit Authority (PMA).
- 1.5. **Applicant** shall mean a Sole Proprietor, Registered Company or an Association of Persons (AOP) or a Joint Venture that has submitted its application for pre-qualification as per the criteria/specifications listed.
- 1.6. **Registered Company** shall mean a company registered with the Securities & Exchange Commission of Pakistan (SECP).
- 1.7. **Joint Venture (JV)** shall mean an association of up to five (03) business entities formed as per requirements listed in Para no. 6 of this Pre-qualification document.
- 1.8. **Association of Persons (AOP)** shall mean a firm registered under the Partnership Act.
- 1.9. **Clarification Conference** shall mean the meeting conducted by the Employer on the given date and time prior to the actual date of submission of applications for clarifications required by prospective bidders.
- 1.10. **Services** shall mean the tasks to be performed by the pre-qualified firm(s)
- 1.11. **GoPb** shall mean The Government of the Punjab.
- 1.12. **GoP** shall mean The Government of Pakistan.
- 1.13. **At grade** shall mean at ground level.
- 1.14. **Elevated** shall mean above the ground level.
- 1.15. **Metro Corridor** shall mean limited access facility dedicated for Masstransit operation in Lahore.
- 1.16. **Metrobus** shall mean a bus operated by the Punjab Masstransit Authority on the MBS Corridor.

2 Headings and Titles

In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

3 Notice

- 3.1. In this document, unless otherwise provided, wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions amongst the Applicant and the Employer, the same shall be:
- a. In writing;
 - b. Issued within reasonable time;
 - c. served by sending the same by courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose; and
 - d. The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

4 Invitation for Pre-Qualification

- 4.1. The Punjab Masstransit Authority (PMA) is a statutory body established by the Government of the Punjab for the purposes of planning, construction, operation and maintenance of mass transit systems in the major cities of the Punjab, Pakistan; for providing safe, efficient and comfortable urban transportation system.
- 4.2. The Punjab Masstransit Authority hereinafter the "Employer" intends to pre-qualify civil contractors.
- 4.3. PROJECT LOCATION:
Project location includes the following systems
- 1) Lahore Metrobus System (LMBS) located in Lahore. This comprises of following:-
 - a) 27 Km corridor from Shahdara to Gajjumatta. Corridor from Canal to Bhati is elevated having length of 8.3 Km
 - b) 27 stations out of which 18 stations are at-grade while 9 stations are elevated.
 - c) Depot (18 acres) located at Nishter Colony,

- d) Command & Control Center located at 5th Floor Arfa IT Tower
 - e) Feeder routes
- 2) Pakistan Metrobus System (PMBS) located in Rawalpindi Islamabad. This comprises of following:-
- a) 24 Km corridor from Saddar to Pak Secretariat. Corridor from Saddar to Faizabad is elevated having length of 10 Km
 - b) 24 stations out of which 14 stations are at-grade while 10 stations are elevated.
 - c) Depot (15 acres) located at Kashmir Highway,
 - d) Command & Control Center located near Saddar Station.
 - e) Feeder route
- 3) Multan Metrobus System (MMBS) located in Rawalpindi Islamabad. This comprises of following:-
- a) 18.5 Km corridor from Bahauddin Zikria University (BZU) to Chowk Kumharan. Northern Bypass to BCG Chowk and Veharhi Chowk to General Bus Stand is elevated having a total length of 12.5 Km
 - b) 21 stations out of which 07 stations are at-grade while 14 stations are elevated.
 - c) Depot (15 acres) located near BZU,
 - d) Command & Control Center located at Chungi No 9.
 - e) Feeder routes

4.4. SCOPE OF WORK

"Civil Works" including but not limited to repair and maintenance of following:-

- a) Asphalt and Concrete Pavements of the corridor and Depot
- b) Roadside furniture such as reflective markings, curb stones, cat eyes, New Jersey Barriers (NJB), Corridor Fence etc.
- c) Concrete and Steel Structures such as bridges, underpasses, light and traffic poles, Expansion Joints
- d) Station sheds, canopies, floorings such as Fiber Sheets, ACP Panels, ACP Glass Panels, Floor tiles and rubber sheets, Staircase and Wall Tiles, Glass Panels, Checkered Sheets, Grills, Rubber Guards for Bus Docking Protection etc.
- e) Station information signs, stickers
- f) Furniture, Woodwork, doors, benches, counters

- g) Wash rooms, Plumbing Work, Sanitary Work, Water Supply & Sewerage System, Storm Water Drainage System
- h) Paintworks of Stations, Fence, Offices etc.
- i) Traffic and Light Poles
- j) Fiber Optic Hand Holes
- k) Tough Tiles
- l) landscaping,
- m) Feeder route stations and bus posts
- n) preventive maintenance, inspection through dedicated staff etc.
- o) The above mentioned scope may include design services if required by the Client
- p) Any other works falling in scope of Civil works

4.5. The PMA intends to shortlist contractors capable of meeting PMA criteria and handle all the construction and maintenance.

4.6. The Prequalification shall remain effective for a **period of three (03) years**, extendible upon mutual consent with the prequalified contractors.

4.7. **PMA reserves the right to:-**

- 1) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only qualify among those pre-qualified/shortlisted bidders who meet the requirements of the contract(s) as amended.
- 2) Cancel/Annul the pre-qualification process and reject all applications. The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.
- 3) Repeat the pre-qualification process and enlist more contractors.
- 4) Adopt Open Tendering Process for a particular project in which case Pre-Qualified Contractors may participate however competition shall not be restricted to Pre-Qualified Contractors only.

4.8. It is expected that Invitation to Bid will be issued from time to time on need basis

4.9. The Client envisions to award maintenance contracts, duration of which shall not exceed a period of one-year per contract, under two options as follows:

- 1) Option 1: Short maintenance contracts each not exceeding PKR 2 Million
- 2) Option 2: General Maintenance Contracts (GMC) each of value more than PKR 2 Million upto PKR 50 Million.

Interested firms may opt to be shortlisted in any one or both categories. Firms interested in both options need to follow requirements for option-2 only. Please refer to section 5.2.2

5 Instructions to Applicants

5.1 Submission of Applications

Applications shall be submitted by following the instructions as under for any one or both categories of works.

Firms interested in pre-qualification in Civil Works category shall submit one original and one duplicate copy of the application, which are to be sealed in separate envelopes; each clearly marked "Original Application" and "Duplicate Application", respectively. Both envelopes shall be re-sealed in a single envelope clearly marked

“Maintenance of Civil works in Lahore Metrobus System (LMBS), Pakistan Metrobus System (LMBS), and Multan Metrobus System (MMBS) for Option [Insert Option as ‘1,’ ‘2’ or ‘1 and 2’]”

- 5.1.1 The sealed envelopes must reach the Tender Box at "The Punjab Masstransit Authority, 5th floor Arfa Software Technology Park, 346-B, Ferozepur Road, Lahore, **no later than 1500 HRS Pakistan Standard Time (PST) on March 13, 2017**. Any application received by the Employer after the deadline prescribed in the above Para shall be returned unopened to such Applicant. Delays in the mail, delays of person in transit, delays due to Asrfa security checking procedures or delivery of an application to the wrong office shall not be accepted as an excuse for failure to deliver the application at the proper place and time. It shall be the Applicant's responsibility to determine the manner in which timely delivery of his application will be accomplished, either in person, by messenger, courier service or by mail.

- 5.1.2 Applicants will be informed, in due course, of the result of the evaluation of applications. Only the firms of constructors and Joint ventures pre-qualified under this process shall be invited to bid.
- 5.1.3 The name and mailing address of the Applicant must be clearly marked on left side of each envelope.
- 5.1.4 All submitted documents shall be prepared in the English language. Information in any other language shall be accomplished by its certified translation in English. Employer reserves the right to reject any Pre-qualification application in case of non-compliance to this requirement.
- 5.1.5 The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.
- 5.1.6 A clarification meeting will be held on the venue, date and time given below. All prospective applicants may request clarification about the project and the evaluation criteria during this meeting.

Location: Punjab Masstransit Authority, 5th Floor, Arfa Software Technology Parks, 346-B, Ferozpur Road, Lahore.

Time: PST 1500 HRS

Date: March 03, 2017

*Clarification may be requested by post/email/ or other modes of communication. Any such clarification request shall reach the office before the clarification meeting.

5.2 Pre-Qualification

Pre-qualification will be based on the criteria given in succeeding paras regarding the Applicant's Financial Soundness, Experience Record, and Personnel Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these deviations do not materially affect the capability of an applicant to perform the contract. Sub-contractors' experience and resources

shall not be taken into account in determining the Applicant's compliance with the pre-qualification criteria. However, Joint Venture experience & resources shall be considered.. Pre-qualification criteria is provided below and point distribution is further enumerated coming sections.

Applicant has to score 50 marks to pass through the prequalification criteria. . JV will be considered as single entity for evaluation. For Each Evaluation Criteria, all JV members shall be evaluated jointly until unless specified otherwise.

5.2.1 OPTION - 1

5.2.1.1 Eligibility Criteria

A minimum requirement for eligiblity shall be:

- a. Must be a Sole Proprieter, registred Company with SECP, AOP or JV
- b. All applicants must have income tax regiteration. This applies to all members of JV
- c. Applicant has never been black listed with any Government Organization. This applies to single applicant, Association of persons and all memebbers of Joint Venture.
- d. Undertaking for the correctness of the informagtion provided as per Annex-B. This applies to single applicant, Association of persons and all memebbers of Joint Venture.

5.2.1.2 Evaluation Criteria

Minimum Passing Score is 50. Failure to score any point in Cataegory B and/or D will result in rejection of the application

<i>Sr.no</i>	<i>Description</i>	<i>Max Points</i>	<i>Details of points</i>
	A. ORGANIZATIONAL PROFILE		
1	Organizational structure	5	Yes: 5 No:0
2	Registration of firm with PEC	10	Yes: 10 No: 0
	Sub-total	15	
	B. EXPERIENCE RECORD		

3	Projects worth PKR 2 Million or more, of similar nature (Construction / Maintenance) completed during last 5 years	20	5 or more projects: 20 Points 3 to 4 projects: 15 Points 1 to 2: 10 Points
4	Projects worth PKR 2 Million or more, of similar nature (Construction / Maintenance) in hand	10	3 or more projects: 10 Points 1 to 2 Projects: 5 Points
5	Experience of total works worth PKR 2 Million or more on Metrobus project in Lahore (Construction / Maintenance)	10	Yes: 10 No: 0
6	Status of active enlistment with atleast one other Government Organizations and agencies.	5	Yes: 5 Points No: 0 Point
	Sub-total:	45	
	C. PERSONNEL CAPABILITIES		
7	Number of Diploma (DAE / B. Tech) Civil Engineers in Employment of the Firm	10	Two or more Diploma Engineers: 10 Points One Diploma Engineer: 5 Points
8	Experience of Diploma Civil Engineers in number of Years (Lead engineer).	5	More than two year: 5 Points Less than two years: 0 Points
	Sub-total:	15	
	D. FINANCIAL SOUNDNESS		
9	Maximum Annual Turnover upto last 3 years	25	Less than 1 Million = 0 PKR 1 Million to 1.5 Million : 15 Points More than PKR 1.5 Million to 2 Million : 20 Points Over PKR 2 Million: 25 Points
	Sub-total:	25	
	TOTAL	100	

5.2.1.3 Details of Prequalification Documents to be submitted (Option-1)

Sr. No	Details of Documents to be submitted
1	Letter of Application as per Annex-A
2	Form A1 (General Information)
	Eligibility
3	Certificate of Registration / Incorporation or other valid evidence. In case of JV, each member shall submit its own Certificate of Registration / Incorporation other valid evidence.

4		Income Tax Registration Certificate. In case of JV, each member firm shall submit its own Income Tax Registration Certificate
5		Certificate that firm, has/have never been blacklisted, on stamp paper of Rs. 100/- duly attested by Notary Public. In case of JV each member firm shall submit separate stamp paper.
6		Undertaking as per Annex-B
7		Copy of Memorandum of Understanding (MOU) in case of JV
Sr. No	Evaluation Criteria No	Evaluation
8		Form A2 (Option-1)
		a) Organizational Profile
9	1	Firm Organogram. In case of JV, lead member shall submit organogram
10	2	PEC Registration Certificate. In case of JV, lead member shall submit PEC Registration Certificate. In case if registration has expired, Applicant can submit proof that he/she/they have applied for renewal of the registration in PEC
		b) Experience Record
11	3	For each project worth PKR 2 Million or more, of similar nature (Construction / Maintenance) completed during last 5 years, following documents shall be submitted. <ul style="list-style-type: none"> • Details as per Form A3 • Valid documentary evidence indicating parties, project cost and completion status
12	4	For each projects worth PKR 2 Million or more, of similar nature (Construction / Maintenance) in hand, following documents shall be submitted. <ul style="list-style-type: none"> • Details as per Form A4 • Valid documentary evidence indicating parties and project cost
13	5	For Experience of total works worth PKR 2 Million or more on Metrobus project in Lahore (Construction / Maintenance), following documents shall be submitted In case of Main Contractor:- <ul style="list-style-type: none"> • Details as per Form A3 • Valid documentary evidence indicating parties and project cost In case of Sub Contractor:- <ul style="list-style-type: none"> • Details as per Form A3 • Valid documentary evidence indicating parties and project cost • Experience Certificate from Main Contractor
14	6	Document showing enlistment with any other Government Organization
		c) Personnel Capabilities
15	7 & 8	For each diploma engineer, following documents shall be submitted:- <ul style="list-style-type: none"> • Details as per Form A5 • Diploma Certificate • Appointment Letter from the firm
16	9	<ul style="list-style-type: none"> • Financial statement from where quoted turnover can be evaluated

5.2.2 OPTION - 2

5.2.2.1 Eligibility Criteria

A minimum requirement for eligibility shall be:

- a. Must be a Sole Proprieter, registred Company with SECP, AOP or JV.
- b. Valid Registration with Pakistan Engineering Council (PEC) in atleast C6 Civil Catagory. In case if registration has expired, Applicant can submit proof that he/she/they have applied for renewal of the registration in PEC. This applies to single applicant, Association of Persons (AOP) and lead memeber of Joint Venture (JV).
- c. Applicant must have income tax regiteration. This applies to all members of JV
- d. Applicant has never been black listed with any Government Organization. This applies to single applicant, Association of persons and all memebers of Joint Venture.
- e. Undertaking for the correctness of the informagtion provided as per Annex-B. This applies to single applicant, Association of persons and all memebers of Joint Venture.

5.2.2.2 Evaluation Criteria

Minimum Passing Score is 50. Failure to score any point in Cataegory B or D will result in rejection of the application

<i>Sr.no</i>	<i>Description</i>	<i>Max Points</i>	<i>Details of points</i>
1	Organizational structure	5	Yes: 5 No:0
2	Years of Registration of firm with PEC	10	Five or more years: 10 Points 3 to 4 Years: 5 Points Less than 3 Years: 0 Points
	Sub-total	15	
3	Projects worth PKR 20 Million or more, of similar nature (Construction / Maintenance) completed during last 5 years.	15	5 or more projects: 15 Points 3 to 4 projects: 10 Points 1 to 2: 5 Points
4	Projects worth PKR 20 Million or more, of similar nature (Construction / Maintenance) in hand	8	3 or more projects: 8 Points 1 to 2 Projects: 4 Points
5	Experience of total works worth PKR 20 Million or more on Metrobus project in Lahore (Construction / Maintenance)	10	Yes: 10 No: 0

6	Status of active enlistment with atleast one other Government Organizations and agencies.	5	Yes: 5 Points No: 0 Point
	Sub-total:	38	
7	Number of Graduate Civil Engineers Registered with PEC in employment of the firm	10	4 or more Engineers: 10 Points 2 to 3 Engineers: 5 Points Less than two = 0 Points
8	Experience of Graduate Civil Engineers in number of years (lead engineer)	5	Three or more years: 5 Points Less than three years:0 Points
9	Number of Diploma (DAE / B. Tech) Civil Engineers in Employment of the Firm	8	4 or more Diplome Engineers: 8 Points 2 to 3 Diploma Engineers: 4 Points Less than two: 0 Points
10	Experience of Diploma Civil Engineers in number of Years (Lead engineer).	4	More than two year: 4 Points Less than two years: 0 Points
	Sub-total:	27	
11	Average Annual Turnover in last 3 years	20	Less than 20 Million = 0 More than PKR 20 Million to 35 Million : 10 Points More than PKR 35 Million to 50 Million : 15 Points Over PKR 50 Million: 20 Points
	Sub-total:	20	
	TOTAL	100	

5.2.2.3 Details of Prequalification Documents to be Submitted (Option-2)

Sr. No	Details of Documents to be submitted
1	Latter of Application as per Annex-A
2	Form A1 (General Information)
	Eligibility
3	Certificate of Registration / Incorporation. In case of JV, each member shall submit its own Certificate of Registration / Incorporation.
4	PEC Registration Certificate in Category C6 Civil or above. In case if registration has expired, Applicant can submit proof that he/she/they have applied for renewal of the registration in PEC
5	Income Tax Registration Certificate. In case of JV, each member firm shall submit its own Income Tax Registration Certificate
6	Certificate that firm, has/have never been blacklisted, on stamp paper of Rs. 100/- duly attested by Notary Public. In case of JV each member firm shall submit separate stamp paper.
7	Undertaking as per Annex B. In case of JV each member firm shall submit separately.

	8	Copy of Memorandum of Understanding (MOU) in case of JV
Sr. No	Evaluation Criteria No	Evaluation
9		Form A2 (Option-2)
		a) Organizational Profile
10	1	Firm Organogram. In case of JV, lead member shall submit organogram
11	2	PEC Registration Certificates for number of years quoted . In case of JV, lead member shall submit PEC Registration Certificates
		b) Experience Record
12	3	For each project worth PKR 20 Million or more, of similar nature (Construction / Maintenance) completed during last 5 years, following documents shall be submitted.9Details as per Form A3 <ul style="list-style-type: none"> Valid documentary evidence indicating parties, project cost and completion status
13	4	For each projects worth PKR 20 Million or more, of similar nature (Construction / Maintenance) in hand, following documents shall be submitted. <ul style="list-style-type: none"> Details as per Form A4 Valid documentary evidence indicating parties and project cost
14	5	For Experience of Works worth PKR 20 Million or more on Metrobus project in Lahore (Construction / Maintenance), following documents shall be submitted In case of Main Contractor:- <ul style="list-style-type: none"> Details as per Form A3 Valid documentary evidence indicating parties and project cost In case of Sub Contractor:- <ul style="list-style-type: none"> Details as per Form A3 Valid documentary evidence indicating parties and project cost Experience Certificate from Main Contractor
15	6	Document showing enlistment with any other Government Organization. In case of JV, lead firm shall submit the required document.
		c) Personel Capabilities
16	7&8	For each Civil engineer, following documents shall be submitted:- <ul style="list-style-type: none"> Details as per Form A5 Degree Appointment Letter from the firm
17	9&10	For each Civil diploma engineer, following documents shall be submitted:- <ul style="list-style-type: none"> Details as per Form A5 Diploma Certificate Appointment Letter from the firm
18	11	<ul style="list-style-type: none"> Details as per form A6 Financial statements for last three years from where turnover can be evaluated

For applicants interested in shortlisting of both options (1 & 2)

- a. **Check both Option-1 and Option-2 sections in the letter of application**
- b. **Required to follow the requirements mentioned in Section 5.2.2 (Option 2) only**

6 Joint Venture (JV)

6.1. Joint Venture must comply with the following requirements:-

- a. A joint venture of upto 03 members can apply
Any change in a prequalified JV after prequalification, shall be subject to the written approval of the Employer prior to the deadline for submission of bids. Such approval may be denied if:-
 - i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
 - ii) The new partners to a JV are not qualified as another JV; or
 - iii) In the opinion of the Employer, a substantial reduction in competition would result.
- b. Application shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and shall be submitted with a copy of the MOU.

6.2. The pre-qualification of a JV does not necessarily prequalify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may pre-qualify if they meet all the prequalification requirements and any partner of JV has requested/shall request for the same and then his pre-qualification shall be subject to the written approval of the Employer.

7 Conflict of Interest

7.1. The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, in the past. Any such association may result in disqualification of the Applicant.

8 Other Factors

8.2. Only firms, AoPs and JVs that have been pre-qualified under this procedure shall be invited

to bid. A qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

- 8.3. Applicants will be informed in writing by fax or mail within 60 days of the date for submission of applications of the result of their applications and may be debriefed if solicited.

Letter of Application

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]

Date:.....

To: General Manager Operations Punjab Masstransit Authority,
5th Floor, Arfa Software Technology Park,
346-B, Ferozpur Road, Lahore.

Sir,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the contract(s) under the **Maintenance of civil works in Lahore Metrobus System (LMBS), Pakistan Metrobus System (PMBS), and Multan Metrobus System (MMBS) for (_Insert Option as '1', '2' or '1 and 2')** project:
2. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
3. Your Agency and its authorized representatives may contact the following persons for further information, if needed.

Name, Detail address with E-mail & Phone number

4. This application is made with the full understanding that:
 - (a) bids by prequalified / shortlisted applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (b) your Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and

- (ii) reject all application, cancel the prequalification process, and
 - (iii) repeat the pre-qualification processes and enlist more contractors.
 - (iv) adopt Open Tendering Process for a particular project in which case Pre-Qualified Contractors may participate however competition shall not be restricted to Pre-Qualified Contractors only.
- (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 4(b) hereabove.

Applicants who are not joint ventures should ignore para 6&7

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract .
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name with Business Address:	Name with Business Address:
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information / documents.

Dated this _____ day of _____ 20__

Signature

(Company Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:

Application Form A-1

i. General Information

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	E-mail:
5.	Place of Incorporation/Registration	Year of incorporation/registration

Application Form A-2 (Option-1)

All individual firms and joint ventures interested in civil works category are requested to complete the information in this form. Evidence is to be provided against each criteria as required in Section 6 (Evaluation Criteria). All the documentary evidences shall be tagged indicated by relevant serial number.

CATAGORY CIVIL WORKS

<i>Sr.no</i>	<i>Description</i>	
1	Organization structure Provided	<i>State (Yes/No)</i>
2	Years of Registration of firm with PEC	<i>State Number of Years</i>
3	Projects worth PKR 2 Million or more, of similar nature (Construction / Maintenance) completed during last 5 years.	<i>State Number of Projects</i>
4	Projects worth PKR 2 Million or more, of similar nature (Construction / Maintenance) in hand	<i>State Number of Projects</i>
5	Experience of total works worth PKR 2 Million or more on Metrobus project in Lahore (Construction / Maintenance)	<i>State (Yes/No)</i>
6	Status of active enlistment with atleast one other Government Organizations and agencies.	<i>State (Yes/No)</i>
7	Number of Diploma (DAE / B. Tech) Civil Engineers in Employment of the Firm	<i>State Number of Diploma Engineers</i>
8	Experience of Diploma Engineers in number of Years (Lead engineer).	<i>State Years of Experience of Lead Diploma Engineer</i>
9	Annual Turnover	<i>maximum Turnover in last three Years in PKR</i>

Application Form A-1 (Option-2)

All individual firms and joint ventures interested in civil works category are requested to complete the information in this form. Evidence is to be provided against each criteria as required in Section 6 (Evaluation Criteria). All the documentary evidences shall be tagged indicated by relevant serial number.

CATAGORY CIVIL WORKS

<i>Sr.no</i>	<i>Description</i>	
1	Organization structure Provided	<i>State (Yes/No)</i>
2	Number of years of registration of firm with PEC	<i>State no of years (Yes/No)</i>
3	Projects worth PKR 20 Million or more, of similar nature (Construction / Maintenance) completed during last 5 years.	<i>State Number of Projects</i>
4	Projects worth PKR 20 Million or more, of similar nature (Construction / Maintenance) in hand	<i>State Number of Projects</i>
5	Experience of total works worth PKR 20 Million or more on Metrobus project in Lahore (Construction / Maintenance)	<i>State (Yes/No)</i>
6	Status of active enlistment with atleast one other Government Organizations and agencies.	<i>State (Yes/No)</i>
7	Number of Graduate Civil Engineers Registered with PEC in employment of the firm	<i>State Number of Engineers</i>
8	Experience of Graduate Civil Engineers in number of years (lead engineer)	<i>State Years of Experience of Lead Engineer</i>
9	Number of Diploma (DAE / B. Tech) Civil Engineers in Employment of the Firm	<i>State Number of Diploma Engineers</i>
10	Experience of Diploma Engineers in number of Years (Lead engineer).	<i>State Years of Experience of Lead Diploma Engineer</i>
11	Annual Turnover	<i>Average Turnover in Last three Years in PKR</i>

Application Form A-4 - PROJECT IN HAND

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Total Value of Contract..... Total Value of Outstanding Work
7.	Date of Award
8.	Expected Date of Completion
9.	Contract Duration (Years and Months) ____ Years _____ Months
11.	Specified Requirements 1

Application Form A-5

Candidate Summary

<i>Name of Applicant / Partner of JV</i>
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	Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

Application Form A-6

Annual Turnover

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

In case of Joint venture, Use a separate sheet for each partner and a combined sheet indicating sum of turnovers of all partners .

Annual Turnover (Construction/Installation/Maintenance only)		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.